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May 15, 2019

RDT1R-19-34601-AA

Bruce Edward Borthwick
Muck Rock News, DEPT MR 72842
411A Highland Avenue
Somerville, MA 02144

Dear Mr. Borthwick:

This is in response to your May 7, 2019, Freedom of Information Act (FOIA) request for electronic copies (via email or CD-ROM) of logbooks for US Coast Guard Cutter (USCGC) WINONA dated January 1, 1968 through December 31, 1968. Your request was received in this office on May 8, 2019, and assigned FOIA case file number RD-61293.

In your request you referenced RG 26, volumes 4345 and 4346, and stated provided the logs were approximately 400 pages. We searched the series, "Logbooks of Stations and Vessels, 1960-1972" (Entry 330), which is in Record Group 26, Records of the United States Coast Guard and located the logs for the USCGC WINONA for 1968, specifically within Boxes 4345 and 4346. In reviewing these logs, we found that each log generally contained over 100 pages for the month. We estimate that the total number of pages for logs for the year 1968 is about 1,300.

Reproductions of the above are available. Our current paper-to-paper (or paper-to-digital image) fee is \$0.80 per page. To reproduce logs for the USCGC WINONA for 1968 would cost about \$1,040. We have created and enclosed a price quote for reproductions of the logs as you have requested. Instructions for ordering reproductions as well reproduction preference are located on the price quote. Please be advised that the page count cited and price quoted are estimates only. The actual cost (image count) will be determined at the time of reproduction. If your payment does not sufficiently cover the cost of reproductions, we will request additional funds before releasing the reproductions. If your payment exceeds the amount required, we will refund the balance.

Please be advised that the FOIA's fee and fee waiver provisions do not apply to archival records, and as such the fee statute, 44 U.S.C. 2116(c), does apply. It does not authorize the National Archives and Records Administration (NARA) to waive reproduction charges for individual requesters, and our inability to grant a fee waiver does not constitute a denial for the purposes of the FOIA.

Please note that we found the logbook for the USCGC WINONA for the month of February 1968 has been digitized and is available on the National Archives Catalog. You may download the images (found at <https://catalog.archives.gov/id/77156834>) free of charge. Please note that the price quotation we generated is

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700 PENNSYLVANIA AVENUE, NW
WASHINGTON, DC 20408-0001

for reproductions of logbooks for the entire year, assuming that it is more convenient to have all the images in one place and in order. If you wish to obtain reproductions for January 1968 and March through December 1968 only, please contact us again so we may send you an amended price quote. You do not need to invoke FOIA to make this request.

(Please note the WINONA's logbook for February 1968 was digitized as part of a project in our Innovation HUB, in which volunteers from the public come in and scan USCG logs. In this instance, a volunteer chose to scan the February 1968 logbook, and none of the others for that year. The logs for the rest of 1968 might be digitized in the future, but we cannot guarantee that this will happen.)

Additionally, we should note that the above mentioned logs of the USCGC WINONA are housed at our Washington, D.C. facility and are available to be viewed by the public. Accessing these records does not require a FOIA request. For more information about our hours of operation, location of the National Archives Building in Washington, D.C., and research room policies, please go to our website at: www.archives.gov.

If you are unable to visit us in person, you may want to consider hiring a private researcher. Please go to <https://www.archives.gov/research/hire-help> for more information. Please note that the National Archives does not endorse specific researchers, and only provides this list as a courtesy to the public.

This completes the processing of your request. If you have any questions, you may reach me at (202) 357-5169 or adebo.adetona@nara.gov.

We do not consider this a denial under the Freedom of Information Act because we located the records you requested, and have provided you with information concerning the cost to reproduce these logbooks. Furthermore, these records are open and available and under the Freedom of Information Act in accordance with section (a) (3) of the Freedom of Information Act (5 U.S.C. 552), and as such, we can make available to you in our research room. However, if you are not satisfied with our action on this request, your options for appeal and dispute resolution are outlined in the attached enclosure.

This concludes the processing of your request.

Sincerely,

ADEBO ADETONA
Archives Specialist
Archives 1 Reference Section (RDT1R)
Archival Operations – Washington, D.C.

Enclosures

FOIA Appeal and Dispute Resolution Options

You have the right to file an administrative appeal in writing via regular U.S. mail or email. Your appeal should be received within ninety (90) calendar days from the date of this letter and it should explain why you believe this response does not meet the requirements of the Freedom of Information Act. Please address it to the Deputy Archivist of the United States (ND), National Archives and Records Administration, 8601 Adelphi Road, College Park, Maryland 20740. Both the letter and the envelope should be clearly marked "Freedom of Information Act Appeal." You may also submit your appeal to FOIA@nara.gov also addressed to the Deputy Archivist. All correspondence should reference your internal case tracking number [FOIA CASE NUMBER].

In addition to your right to file an administrative appeal with the Deputy Archivist, you may seek assistance from our Acting FOIA Public Liaison (FPL), Britney Crawford. Contact information for the FOIA Public Liaison at the National Archives, Washington DC area is as follows:

Accessioned Executive Branch Agency Records - Washington, DC Area
FOIA requester Service Center telephone number: 301-837-3190
FOIA Public Liaison: Britney Crawford (Acting)
8601 Adelphi Road, Room 5500
College Park, MD 20740-6001
Telephone number: 301-837-3190
Email address: DC.FOIA.LIAISON@NARA.GOV

Finally, the Office of Government Information Services (OGIS) offers mediation services to resolve disputes between FOIA requesters and Federal agencies as a non-exclusive alternative to administrative appeals. Using OGIS services does not affect your right to pursue an administrative appeal. The contact information for OGIS is as follows:

Office of Government Information Services
National Archives and Records Administration
Room 2510
8601 Adelphi Road
College Park, MD 20740-6001
E-mail: ogis@nara.gov
Telephone: [202-741-5770](tel:202-741-5770)
Facsimile: [202-741-5769](tel:202-741-5769)
Toll-free: [1-877-684-6448](tel:1-877-684-6448)